

Emmaus of the Cumberlands
BOARD MEETING
April, 20, 2013

Crossville United Methodist Church
Secretary pro tem – Cindy Edwards

The meeting was called to order and opened with prayer by Debbie Tuggle.

Eleven Board Members were present: Eddie Merriman, Cindy Edwards, David Bliss, Susan Asberry, Amanda West, Mickey Tuggle, Jason Thomas, Larry Elliott, Mark Travis, Donna Smith and Brad Lockhart.

A congratulations announcement was made for Randal and Rachel Graff on the birth of their twin girls, Miriam Lee and Sarah Elizabeth. God bless the Graff family.

The Treasurer's Report was presented by Mark Travis.

- ❖ A note was made that the Offerings listed on the report reflected both the offering collected at Closing and at the Gathering/Candlelight.
- ❖ Mark asked the Board a question regarding "petty cash" for each Walk for the Agape Team. He wondered if they should get money, \$450, since Kitchen has the petty cash for food items. Discussion was held and an explanation that Agape purchases food and drinks, but also misc. items such as medications, flip flops for the showers, towels, reading glasses, etc... In other words, not just food items are purchased. Typically, Agape does not use all the money. The amount given to Agape will stand at \$450.
- ❖ A clarification was made that the "Administrative and Other Supplies" line on the report reflects Upper Room items such as Manuals, Fourth Day Cards, etc...
- ❖ As a check and balance procedure, it was discussed that all orders for supplies made to the Upper Room include an order request/notation emailed to Mark so when he receives the bill from UR he has an order to match it to.
- ❖ During the discussion regarding food expenses, it was announced that Sysco will need to be contacted regarding a more PRECISE delivery time for the food for the Walks. For the Men's Walk (March) the food was dropped off, inside, but left out of coolers for several hours. For the Women's Walk, the food was dropped off at 8:30 AM and sat outside on the landing for over 8 hours. Lettuce was unusable, spoiling and thawing had occurred. Food receivers were told it would be delivered about 4:30 PM. Donna and Randall will coordinate delivery procedures with Sysco Rep.
- ❖ For the July and September Walks, all supplies are ordered and paid for. The only foreseeable expenses will be Food, UR Pilgrim Fees and Church Facility Fee.

A motion by Mickey Tuggle was made to approve the Treasurer's Report. A second was made by Jason Thomas, and unanimously passed by the Board.

The March Board Minutes were read and reviewed by Eddie Merriman. A motion to approve was made by Jason Thomas and seconded by Mark Travis. The motion carried.

The upcoming Leadership Development Event is scheduled for July 27, 2013 in Chattanooga, TN. Susan Asberry and Wanda Tramel will attend the Community Core Training event.

An update on the July Walk, Women's Walk 90, was given. Judy Huling will be the Lay Director. The Agape Team Leader has been selected and will be Crystal Phillips. Kitchen Team will be lead by Don and Jackie Ragland. The Head Spiritual Director will be Faye Tucker. The ALD Team Training is complete and Team Meetings will start Monday, May 6th and run Monday evenings through May and June. Eddie will discuss with Judy who is to be in the Conference Room, **INSIDE TEAM ONLY**, not Agape or Kitchen. Judy will encourage the teams to be at the meetings for fellowship and team building.

The September Lay Director's have been chosen and confirmed: for the Men's Walk 91, Tommy Stephens; for the Women's Walk 92, Christina Carr. Team Selection for both Walks will be Saturday, May 4th at 9:00 AM at FUMC in Livingston.

The Board is encouraging **Reunion Groups** to send Agape Letters to other Emmaus Communities. **A request was made from San Antonio, TX for Walk 1716 – September 12-15, 2013. All Agape Letters may be sent to villegasgeorge156@gmail.com.**

Continued discussion regarding the LED candles/lights for Candlelight Ceremony included why we needed different candles, the hazards/clean-up of the oil lamps, etc... Discussion about the batteries, storage, time issues regarding the LED Candles was also shared. Once again, no decision was made. David Bliss will bring the examples next Board Meeting and Donna Smith will check into what World Outreach uses during their candlelight services and events. The Board committed to making a decision next meeting.

Due to schedule conflicts and time involvement, Katherine Pack has asked to resign from the Emmaus Board. She talked at length to Eddie and shared that she has "overextended herself and can't give Emmaus the 100% that it deserves." The Board discussed the person from the Community Voting back in November who had the next greatest number of votes, Bob Smith. Bob was at the church and asked to join the meeting. He agreed to step in to the Board position left by Katherine Pack. A motion was made by Mickey Tuggle and seconded by Debbie Tuggle, followed by a unanimous approval.

The Board discussed filling the vacant Board duties of Katherine Pack. The Book Table will be led and coordinated by Amanda West. Susan Asberry will be in charge of Fourth Day. Jason will talk to FUMC of Livingston for a person to fill in the Nursery position for Closings. Typically there are two people who get paid \$30/each per Closing. These

people will need to go through the background check procedure that Chrysalis/Journey uses. Anyone interested should contact Debbie Tuggle. Jason will discuss putting the request in the church bulletin.

The old Name Tag machine is still missing. The Agape teams from the previous Walks have not run across the machine. The set-up coordinator and teams will re-look in the Edge where the mattresses are stored.

FUMC of Livingston recently repaired the church ice machine. During the Women's Walk in March, Emmaus spent over \$200 for ice, not including the donated ice that came in from three or four people. A discussion was held regarding paying for or contributing to the \$2,500 ice machine bill. Emmaus uses the ice machine about 32 days out of the year. Members from the church shared that Emmaus is a mission and ministry of the church and they do not expect Emmaus to pay for the machine. However, as a "good will" gesture, Emmaus would like to offer some compensation. A motion was made by Cindy Edwards to give the FUMC \$500 for the next five years to help pay for ice and wear and tear on the machine. Larry Elliott seconded and the vote was taken; 11 in favor, one against. Motion carried.

Chrysalis is scheduled for June 6 – 8, 2013 with Candlelight on Friday, June 7th at 8:00 PM. Both Boards - Chrysalis and Emmaus are trying to keep all Candlelight's and Closings consistent with coordinating times.

NEW BUSINESS

Gently used books will be accepted and given to upcoming Walks to fill the Book Table as give-away books.

The Board requests that any Agape gifts and/or food that are donated must be given out. Someone complained that their Agape gift was not given out when they had a friend on the Walk. It might have happened because it was a duplicate item. If Agape receives multiple Tootsie Roll gifts, etc. they still need to give them out. Use some for bed Agape, CR Agape and Meal Time Agape. A discussion was held regarding putting individual names on Agape verses Reunion or Church Group. God is in the Weekend. God will direct people to sign it how they need to. God will get the glory.

The meeting was adjourned at 5:50 PM and closed in prayer by Mickey Tuggle.

The next Board meeting is scheduled for May 18th at 4:00 PM before the Gathering at the River Community Church in Cookeville.